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Audit and Corporate Governance Committee

Date: **Friday, 21st September, 2007**

Time: **10.00 a.m.**

Place: **Brockington, 35 Hafod Road,
Hereford.: The Council Chamber,
Brockington, 35 Hafod Road,
Hereford, HR1 1SH.**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Democratic Services tel: 263408

**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor ACR Chappell (Chairman)
Councillor GFM Dawe (Vice-Chairman)

Councillors: MJ Fishley, JHR Goodwin, R Mills, RH Smith and AM Toon

In Attendance: T Tobin (Audit Commission), Councillor H Bramer, Cabinet Member (Resources).

	Pages
1. APOLOGIES FOR ABSENCE To receive any apologies for absence.	
2. NAMED SUBSTITUTES(IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 29th June 2007.	1 - 6
5. USE OF RESOURCES ACTION PLAN To receive an update on the Use of Resources Action Plan (Appendix 1 refers).	7 - 16
6. UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS FROM SPECIAL INVESTIGATIONS To provide the Audit and Corporate Governance Committee with a further update on progress with implementing the recommendations approved by the Corporate Management Board to improve the internal control environment as a result of the 'lessons learned' from special investigations carried out by Audit Services in 2005/06.	17 - 20
7. UPDATE ON STATEMENT OF ACCOUNTS 2006/07 AND STATEMENT ON INTERNAL CONTROL 2006/07 To advise the Audit and Corporate Governance Committee on changes to the Statement of Accounts for 2006/07 resulting from the Audit Commission's review work since the Committee's last meeting. To advise the Audit and Corporate Governance Committee on changes to the Statement of Internal Control for 2006/07 needed as a result of the	21 - 30

	special report of the Director of Resources that appears elsewhere on this agenda.	
8.	ANNUAL GOVERNANCE LETTER	
	To receive the Annual Governance letter (<i>Report to Follow</i>)	
9.	INTERIM ASSURANCE REPORT 2007/08	31 - 36
	<i>To provide the Audit and Corporate Governance Committee with a first interim Assurance Report for 2007/08 that:</i>	
	<ul style="list-style-type: none">• <i>provides an update on progress with the significant internal control issues identified in the Assurance Report for 2006/07; and</i>• identifies the significant internal control issues identified to date in 2007/08.	
10.	SPECIAL REPORT FROM THE DIRECTOR OF RESOURCES	37 - 58
	To receive a special report from the Director of Resources.	